

TAB

JAN 10 1954

MEMORANDUM FOR: Deputy Director/Administration  
ATTENTION: Management Improvement Staff  
THROUGH: Deputy Director/Intelligence  
SUBJECT: Revisions in ORR Table of Organization

1. Submitted herewith are requested revisions to the current ORR Table of Organization in accordance with the ORR personnel ceiling and budget allocations.

2. This presentation is made through the media of Tabs A, B, C, D, E, and F, as follows:

a. Tab A summarizes the ORR Table of Organization Grade Structure as it will appear, assuming all changes as requested on Tabs B, C, and D are effected.

b. Tab B contains a listing of all changes involving reclassification of current jobs with respect to title, grade, and/or transfer to other components within ORR. Transfer of slots between various components of ORR has been requested only when the functions encompassing the slot remain substantially the same.

c. Tab C is a listing of all positions which ORR desires deleted from the current T/O. This is designed to reduce the current T/O of  positions to conform with ORR's present ceiling.

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d. Tab D is a listing of new positions. These new positions are all within the grade structure of the deleted positions as shown in Tab C.

e. Tab E is an organization chart which reflects the ORR organization under the proposed T/O.

f. Tab F is ORR statements of functions through the Branch level.

3. Recent T/O changes in the Geographic Area and the Administrative Staff make further revisions in these components unnecessary other

than to reflect deleted positions. However, information relative thereto has been included as a matter of convenience.

4. Included herein are two Grades GS-16 (see Tab B). Review of these two positions has already been made by the Classification and Wage Division and action thereon is pending DCI approval in conformance with CIA Regulation

5. The Geographic and Coordination Areas have undergone minor organizational changes, including the retitling of some Branches.

6. The Economic Research Area has been reorganized offering the following advantages:

a. The dual character of functions of the former Strategic Division with some in other economic divisions of ORR has been eliminated by merging this division with the other economic divisions. In many instances this action involves little more than the transfer of both functions and slots to other appropriate ORR components. In other cases, slots were deleted as a result of major changes in duties, necessitating the establishment of some new positions.

b. Key staffs have been established immediately under the Chief of Economic Research in order to provide better overall direction and support of ORR's economic research effort. This was accomplished through a transfer of some of the former Strategic Division positions.

c. Overlapping among the commodities and industries formerly assigned to the economic divisions has been clarified through a detailed realignment of the responsibilities generally paralleling the Soviet economic ministerial structure.

d. The Analysis Division has been reorganized to avoid the former co-mingling of line and staff functions and provide for increased emphasis on coordinated regional studies.

e. A re-survey will be undertaken at an appropriate future date to determine whether or not the Industrial Projects Branch should be continued as a component of the Industrial Division.

f. Units of Techniques and Methods Division has been retitled to eliminate all sections and provide for two major branches.

25X1 7. The net effect of the proposed changes in the current  
25X1 ORR T/O results in a decrease of [ ] positions from [ ]  
the approved ORR personnel ceiling. The average salary under the  
[ ] T/O was \$6,230; the average salary under the proposed T/O  
will be \$6,224.

25X1 8. Job descriptions are available within ORR for use by the  
Classification and Wage Division in reviewing the new positions and  
grade structure. Upon approval of the revised T/O this office will  
initiate actions to place current on-duty personnel in approved  
slots. In addition, action will be initiated to amend the ORR  
functions and organization chart currently reflected in CIA  
Regulation [ ]

[ ]

OTTO E. GUTHE  
Assistant Director  
Research and Reports

CONCURRENCE:

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DD/I